

**The Rocky Mountain Harvard University Club
Minutes of a Meeting of the Steering Committee**

January 13, 2020

A meeting of the Steering Committee (the “**Committee**”) of The Rocky Mountain Harvard University Club (“**RMHUC**”) was held via videoconference on Wednesday, January 13, 2020 at 6:30 p.m. MT.

Members Participating:

Bill Horton
Charlotte Horton
Fred Ris
Stacey Lyne
Sunhee Juhon Hodges
Paul Chessin
Chris Miller
John Griffin

Members Absent

Philip Koch
Christie DiNapoli

CALL TO ORDER

The meeting was called to order at 6:34 p.m. MT by Bill Horton. Mr. Horton announced that a quorum was present and that the meeting, having been duly convened, was ready to proceed with business.

COMMITTEE BUSINESS

- I. Approval of Agenda:** A motion was made to approve the agenda, copies of which were circulated in advance of the meeting. Upon motion duly seconded, the Committee approved the agenda.
- II. Approval of Minutes:** A motion was made to approve the minutes of the meeting of the Committee held on December 9, 2020, copies of which were circulated to the Committee in advance of the meeting. Upon motion duly seconded, the Committee approved the minutes.
- III. Announcements:**
 - A. Mr. Horton invited Allyson Mendenhall, Harvard Alumni Association Vice President, to attend the February meeting of the Committee. Ms. Mendenhall plans to attend the meeting and will provide an update of HAA activities.

IV. Reports:

- A. Trustees: Mr. Horton reported that there were no updates since the last meeting.
- B. Finance: Fred Ris provided a financial report for December 2020. A motion was made to approve the December 2020 financial report. Upon motion duly seconded, the Committee approved the December 2020 financial report. Mr. Horton noted that assets were down 13% since last year and suggested investigating the trend.
- C. Governance: Mr. Ris and Mr. Horton made a plan to meet within the next week to discuss governance and institutional memory.
- D. Schools Committee: Mr. Ris reported that 532 applicants applied during regular action, which is greater than the total number of applicants in any prior year. The schools committee has established a mechanism to match some interviewers and applicants to predetermined times to accommodate the high number of applicants. The schools committee expects that not all interviews will be completed by February 1 before the subcommittee, but plans to complete interviewing by March 1 before the full committee. The Committee discussed interviewer engagement.
- E. Nominating Committee: Sunhee Hodges reported that Charlotte Horton, Christie DiNapoli, and John Griffin met for the first meeting of the nominating committee. The nominating committee discussed succession planning and increasing the pool of possible leaders to reflect the diversity of RMHUC. The Committee discussed the schedule for leadership changes. Ms. Horton proposed an event for attendees interested in volunteering with RMHUC, to take place in March. Ms. Hodges discussed maintaining records of the nominating committee.
- F. Membership: The proposal for interviewer membership will be discussed at the February meeting.

V. Marketing & Events:

- A. Debrief immediate past events
 - 1. There were no events since the last meeting.
- B. Upcoming events:
 - 1. Global Networking Night - Chris Miller reported on GNN planning. The event schedule will include break out sessions by areas of interest, school, and geography. Mr. Horton encouraged members of the Committee to attend the event.
- C. Proposed events:
 - 1. Speakers Bureau - Mr. Miller will discuss speakers with Jeannie Reeth.
 - 2. Women in the WorkForce and Covid-19 - Ms. Horton proposed this event and has met with the leader of the Harvard Women SIG.

3. "Climate Lessons from the Pandemic - what you can do about Climate Change" - Mr. Miller reported that he plans meet with the director of a short film from the Fiske Planetarium, "Climate Change in Our Backyard".

VI. Old Business:

- A. There was no old business to discuss.

VII. New Business:

- A. There was no new business to discuss.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m. MT. The next meeting will be held on Wednesday, February 10 via video conference.