

**The Rocky Mountain Harvard University Club  
Minutes of a Meeting of the Steering Committee**

**September 17, 2020 - Rescheduled from September 9, 2020**

A meeting of the Steering Committee (the “**Committee**”) of The Rocky Mountain Harvard University Club (“**RMHUC**”) was held via videoconference on Wednesday, September 17, 2020 at 6:30 p.m. MT.

**Members Participating:**

Bill Horton  
JK Costello  
Christie DiNapoli  
Stacey Lyne  
Charlotte Horton  
Fred Ris  
Sunhee Hodges  
Paul Chessin  
Chris Miller  
John Griffin

**Members Absent**

Philip Koch

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. MT by Bill Horton. Mr. Horton announced that a quorum was present and that the meeting, having been duly convened, was ready to proceed with business.

**COMMITTEE BUSINESS**

- I. Approval of Agenda:** The meeting agenda was approved as distributed in advance of the meeting.
- II. Approval of Minutes:** A motion was made to approve the minutes of the meeting of the Committee held on August 12, 2020, copies of which were circulated to the Committee in advance of the meeting. Upon motion duly seconded, the Committee approved the minutes.
- III. Announcements:**
  - A. Mr. Horton announced the passing of Janette Heung. The Committee recognized Ms. Heung’s positive impact as a member of the Steering Committee. The Committee will miss Janette, her passion, and bright

spirit. The Committee provided flowers at her memorial held on September 16.

- B. JK Costello announced his retirement from the Committee. The Committee thanked JK for his six years of service and his contributions as president. JK will continue in his role as trustee.

#### **IV. Reports:**

- A. Trustees: There were no updates since the last meeting.
- B. Finance: Fred Ris provided financial reports for August 2020, copies of which were circulated to the Committee in advance of the meeting.
- C. Governance: Mr. Horton will investigate the proper procedure for determining club reserve amounts. Mr. Horton encouraged the Committee to review the tools on the HAA website for club officers.
- D. Schools Committee: Mr. Ris reported that the interview season has started for applicants to the Harvard College class of 2025. Four virtual training sessions for interviewers have been organized. Mr. Ris and Charlotte Horton described challenges and opportunities for the upcoming interview season.
- E. Nominating Committee: Sunhee Hodges reported that Ms. Horton has volunteered to participate in the Nominating Committee. Ms. Hodges explained the current goals and considerations of the Nominating Committee. Questions were asked and a discussion ensued. Ms. Hodges agreed to develop operating principles to determine how individuals will be nominated, to be presented at the December meeting.
- F. Membership: Mr. Horton explained the purpose of the Membership Committee. This committee would establish goals for membership and will need a chair.

#### **V. Marketing & Events:**

- A. Debrief immediate past events
  - 1. There were no events since the last meeting.
- B. Upcoming events:
  - 1. Welcome to your city event (Miller): Chris Miller described planning efforts for the event. Mr. Miller asked the Committee members to verify that an email announcement for the event was received. Mr. Miller asked for guidance from the Committee on utilizing virtual breakout rooms.
- C. Proposed events:
  - 1. Faculty speakers (Miller, Hodges) - Mr. Miller proposed inviting Professor Caroline Minter-Hoxby as a guest speaker. The Committee expressed approval.
  - 2. Harvard Beats Yale 29-29 (Ris): Mr. Miller will follow up with Mr. Ris to discuss logistics. Mr. Miller left the meeting.

3. Colorado symphony concerts at Red Rocks (Miller) - Mr. Miller reported by email in advance of the meeting that tickets were selling out immediately and an event could not be planned.

- VI. Newsletter:** Mr. Costello explained the RMHUC newsletter's purpose, frequency, and logistics. Questions were asked and a discussion ensued. Mr. Horton and Mr. Ris will meet outside of the meeting to discuss Alumni Magnet features.
- VII. Old Business:** There was no old business.
- VIII. New Business:**
  - A. Donation to Nature Conservancy: Paul Chessin made a motion to donate \$100 dollars directly to the Nature Conservancy in memory of Janette Heung subject to discussion with the treasurer. Ms. Hodges seconded the motion. Mr. Horton proposed discussing the donation at the next meeting. Christie DiNapoli will make a proposal about the donation at the next meeting.
  - B. HAA elections: Mr. Horton explained recent guidance from the HAA election task force. Questions were asked and a discussion ensued.
- IX. Decisions:** Mr. Horton summarized decisions made during the meeting.
- X. Action Items:** Mr. Horton summarized action items from the meeting.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:43 p.m. MT. The next meeting will be held on Wednesday, October 7 via video conference.