

## **RMHUC Steering Committee Minutes, Wednesday, March 8th, 2017**

### **6:35 Meeting Opens with JK, Sunhee, Eric, Christina, Fred, Lia, and Paul in attendance**

- I. Prelims
  - A. Regrets: None.
  - B. Guests: Stacey Lyne '13 and Andrea Moreno '12.
  - C. Personal Matters: Fred will return to Cambridge over Visitas.
  
- II. Consent February minutes (JK): Unanimously approved (Fred, Sunhee) with no amendments.
  
- III. Financial Reports (Fred)
  - A. February: There have been some tickets sold for the Dubofsky event as well as some memberships associated with that. The financial report is approved unanimously without amendments (Paul).
  
- IV. Past events:
  - A. ALC February 9-10, Cambridge, MA-- There was significant weather than precluded JK and Sunhee from attending. Fred and Christina attended and both have submitted reports from what they learned. Some key findings:
    - a. (Fred) Mission statement and values of our club have not been reviewed for awhile-- it is normal to review and amend these statements each 3-4 years.
    - b. Attendance at club events correlates highly with perceived benefit and importance of club membership, particularly for newcomers of all ages. We should thus make early contact with newcomers and utilize "networking" in our event titles.
    - c. (Christina) Reviewing and updating bylaws periodically is an important part of good governance.
    - d. Each steering committee should have at least one yearly commitment, preferably organizing an event.
    - e. Once yearly mailings are a nice supplement to email contact.
    - f. Joint events can be cosponsored with SIGs.
    - g. Survey examples were obtained and could be utilized by our club.
    - h. Mentoring/networking programs for current students and recent grads during school breaks occur at some clubs and have met with success and increased recent graduate participation.
  - B. Soup Kitchen February 13 (JK): We had 8-9 alumni and a colleague in attendance. There was a change in rooms and things went off without a hitch.
  - C. HAE Meeting February 22 (JK): There were 40+ people there. They have great attendance and many committees that seem well-staffed. JK spoke for 5 minutes about the benefits of RMHUC membership and the audience was eager to hear about upcoming events.
  - D. Dubofsky Event March 6 (Christina): There were 25 in attendance, which was a good number. The caterer was cancelled saving quite a bit. This event almost broke even, which is a good outcome given the slow bookings early in the event. It was a good location and could hold many more people for the same price.
  
- V. Upcoming events
  - A. Rockies Game April 11 (JK/Lia): There are 4 currently signed up. Lia is checking on tickets and JK is emailing Jeff Bridich to see if he could stop by the group and say hello.
  - B. HAE Breakfast April 12th (JK)-- This event is at DU and is currently accepting reservations. We have a page for this event on our website but need to be sure that we're posting only official HAE events.

- C. Soup kitchen April 17th and May 29th (JK)-- Four and one people, respectively, currently signed up.

VI. Events in Gestation:

- A. Tree planting April 15th (Paul)-- Since we would rather have our own event than volunteer under the auspices of the CBA-- which may be full anyway-- Paul will check into the possibility of volunteering on our own, changing locations, or changing dates.
- B. There with Care May 6th (Sunhee)-- We will volunteer at two locations simultaneously, Denver and Boulder. Children are welcome. As a club, we will donate \$300-400 and offer volunteers the opportunity to donate directly.
- C. Speaker Events
  - a. Access to Justice Panel (Christina, Paul): John Asher, Director of Colorado Legal Aid, and Judge Taubman, an advocate for legal aid, may be part of this and Dean Minnow as well, after her stepping down June 30th.
  - b. Philip Lovejoy (Fred)-- No updates.
  - c. Alex Rehding (Fred)-- This will probably not happen until at least fall due to his upcoming book publication and obligations associated with that.
- D. Other Ideas: Ski train deals (Paul), backstage tour at Coors Field, perhaps with Jeff Bridich (Paul, JK), family-friendly things (Christina). DU and Harvard could meet in the hockey playoffs at some point and then a joint watching event would be in the offing.

VII. Status Updates

- A. Schools and Scholarship (Fred): There is a reception for admitted students April 8th at the Daniels Fund. Fred is to send out a letter about Visitas soon to see how many people need financial support.
- B. Membership Committee (Christina): Christina has a lot of surveys from similarly-sized clubs and proposes that we survey members via a Web-based, free survey tool. She will head this committee and work with other committee members to get this done in the next couple months.

VIII. Old Business:

- A. Stationery (Christina): Megan Harney '08 Ed.M. '11 made some beautiful letterhead and the committee via Christina will send her a couple requests for small alterations.
- B. Insurance (Eric): It was difficult to get quotes for a small, virtual organization, but Eric has gotten quotes for D+O and general liability insurance from Philadelphia and Secura.
  - a. D+O insurance: This would cover most decisions made by the steering committee/trustees. He made several assumptions about the criminal and civil histories of steering committee members and those proved valid. All policies feature \$1,000,000 aggregate claims limit and are revocable by the company on the basis of excessive losses. There is a \$1,000 deductible. Secura's annual premium is \$405 and Philadelphia's \$897.
  - b. General liability: This would cover actions by volunteers and members for most of our events. We can offer alcohol but not sell it. \$500 deductible and \$1,000,000 limits. The best premium for this is from the Hartford, \$423 annually.
  - c. There is evidently no benefit to purchasing both from the same insurer.
  - d. It is moved that Eric purchase D+O insurance from Secura and general liability from the Hartford (Fred, JK). Eric will coordinate the address and the signing of the documents with Christina.
- C. Early College Awareness (Sunhee, Eric): Sunhee is speaking with the Challenge Foundation to put together an ECA program. We might fund a share of the pizza and try to provide alumni volunteers to speak with kids.

IX. New business:

- A. Book Prize (Fred, Sunhee, Stacey): There is one school, Dawson, that has requested a book prize. It is moved (Christina) and unanimously agreed to send them a book at a cost of about \$20. We will discuss Book Prize policy for future years, using it as a recognition of students who might not otherwise think about Harvard.
- B. Secondary School Programs requesting support: Recently a program called Denver Kids emailed the club requesting support for a sophomore student to attend Harvard Summer School. It turns out that she is also part of Minds Matter. We have also received 2 more requests from Minds Matter junior students.
  - a. There is uncertainty over how to handle future requests. Clearly, we cannot account for all mentoring organizations in Denver, but we need a standard response given the unexpected and sometimes late nature of these requests.
  - b. JK proposes three options 1: budget a certain amount yearly and take applications from all students; 2: partner with a single organization and let them divvy up this budget (it is pointed out that this has been tried and did not work as planned); 3: exit the summer school funding market, at least until our finances improve.
  - c. We cannot afford to fund several thousand dollars at this point. It is also pointed out that our alumni and members gain the most utility from networking events and many do not know about or favor spending more on high school students.
  - d. It is resolved that we will fund no high school summer students this year and revisit this next year, preferably in late 2017 or early 2018, in consideration of our (hopefully) improved membership and financial situation.

X. Adjourned at 8:40. Next meeting is Wednesday, April 12th, with Steve on food. Fred will take care of food in May 10th.