

**The Rocky Mountain Harvard University Club
Minutes of a Meeting of the Steering Committee**

February 10, 2021

A meeting of the Steering Committee (the “**Committee**”) of The Rocky Mountain Harvard University Club (“**RMHUC**”) was held via videoconference on Wednesday, February 10, 2021 at 6:30 p.m. MT.

Members Participating:

Bill Horton
Fred Ris
Stacey Lyne
Sunhee Juhon Hodges
Chris Miller
John Griffin
Christie DiNapoli
Charlotte Horton

Members Absent

Philip Koch
Paul Chessin

CALL TO ORDER

The meeting was called to order at 6:30 p.m. MT by Bill Horton. Mr. Horton announced that a quorum was present and that the meeting, having been duly convened, was ready to proceed with business.

COMMITTEE BUSINESS

- I. Approval of Agenda:** A motion was made to approve the agenda, copies of which were circulated to the Committee in advance of the meeting. Upon motion duly seconded, the Committee approved the agenda.

- II. Approval of Minutes:** A motion was made to approve the minutes of the meeting of the Committee held on January 14, 2021, copies of which were circulated to the Committee in advance of the meeting. Sunhee Hodges asked that the minutes be revised to include Anna Jones as a member of the nominating committee. Upon motion duly seconded, the Committee approved the minutes with the revision.

- III. Announcements:**

- A. Mr. Horton announced that February 11, 2021 is the 135th anniversary of the RMHUC.
- B. Mr. Horton introduced Allyson Mendenhall, Harvard Alumni Association (HAA) Vice President, University-wide Alumni Affairs. Ms. Mendenhall provided an update of HAA activities. Ms. Mendenhall answered questions from the Committee.

IV. Reports:

- A. Trustees: Mr. Horton reported that there were no updates since the last meeting.
- B. Finance: Fred Ris provided a financial report for January 2021. Upon motion duly made and seconded, the Committee approved the January 2021 financial report. Mr. Horton described the RMHUC insurance policies. Mr. Ris agreed to send the names of the insurance companies to the Committee
- C. Governance: Mr. Horton reported that he met with Mr. Ris to discuss RMHUC operations prior to the meeting. Mr. Horton plans to meet with past members of the Committee. Mr. Ris and Mr. Horton will meet to discuss a maturity matrix for the RMHUC.
- D. Schools Committee: Mr. Ris reported that there were 613 applicants to Harvard College from Colorado, which is approximately a one-third increase from last year. Approximately one-eighth of the applicants will not be interviewed this year due to the record number of applicants and a large number of applicants that have not responded to interview invitations. Questions were asked and a discussion ensued.
- E. Nominating Committee: Sunhee Hodges provided a written report of the recent meeting of the nominating committee, copies of which were circulated to the Committee in advance of the meeting. Ms. Hodges provided an overview of nominating committee priorities and discussed the development of nominating committee guidelines and a nomination form. Questions were asked and a discussion ensued.
- F. Membership: Mr. Ris provided a proposal to offer complimentary RMHUC membership to rookie interviewers, copies of which were circulated to the Committee in advance of the meeting. Mr. Ris reported that nine rookie interviewers are expected to qualify for complimentary membership. Mr. Ris made a motion to offer one year of complimentary membership to the approximately nine qualifying rookie interviewers to begin either March 1 or a date agreed upon by the Committee or offer a twelve month extension of a membership if it currently exists. Upon motion duly seconded, the motion was approved. The second part of the proposal regarding veteran interviewers will be discussed during the March meeting of the Committee.

V. Marketing & Events:

- A. Debrief immediate past events
 - 1. Global Networking Night - Chris Miller reported that the event went well and lessons learned will be applied to future events.
- B. Upcoming events:
 - 1. There were no upcoming events to discuss at the meeting.
- C. Proposed events:
 - 1. New admits event offered by HAA - Mr. Horton described an invitation from the HAA to host an event for new admits to the college and graduate schools. The Committee discussed the costs and benefits of hosting an event. The Committee decided not to host an event for admits to the graduate schools. The Committee discussed inviting matriculants to upcoming RMHUC events.
 - 2. Proposed events - Mr. Miller provided a report with proposed events, copies of which were circulated to the Committee in advance of the meeting. Mr. Miller reported that he will not be able to organize events until June 1. Mr. Miller asked that Committee members interested in organizing events contact him. Mr. Horton also asked that Committee members contact Mr. Miller if there is specific interest in any of the proposed events and consider if there are members who can potentially plan events.
 - 3. HAA Speakers Bureau -Regional - This proposed event will be discussed at a future meeting.

VI. Old Business:

- A. There was no old business to discuss.

VII. New Business:

- A. There was no new business to discuss.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:52 p.m. MT. The next meeting will be held on Wednesday, March 10 via video conference.