

**The Rocky Mountain Harvard University Club
Minutes of a Meeting of the Steering Committee**

November 17, 2020

A meeting of the Steering Committee (the “**Committee**”) of The Rocky Mountain Harvard University Club (“**RMHUC**”) was held via videoconference on Tuesday, November 17, 2020 at 6:30 p.m. MT.

Members Participating:

Bill Horton
Christie DiNapoli
Charlotte Horton
Fred Ris
Chris Miller
Stacey Lyne
Sunhee Juhon Hodges
Paul Chessin
John Griffin

Members Absent

Philip Koch

CALL TO ORDER

The meeting was called to order at 6:30 p.m. MT by Bill Horton. Mr. Horton announced that a quorum was present and that the meeting, having been duly convened, was ready to proceed with business.

COMMITTEE BUSINESS

- I. Approval of Agenda:** A motion was made to approve the agenda, copies of which were circulated in advance of the meeting. Upon motion duly seconded, the Committee approved the agenda.
- II. Approval of Minutes:** A motion was made to approve the minutes of the meeting of the Committee held on October 13, 2020, copies of which were circulated to the Committee in advance of the meeting. Upon motion duly seconded, the Committee approved the minutes.
- III. Announcements:**
 - A. Fred Ris announced that Professor Michael Sandel gave a virtual presentation last week. Mr. Ris will send a recording to the Committee if it becomes available.
- IV. Reports:**

- A. Trustees: Mr. Horton reported that the trustees meeting is scheduled for December 8. The trustees will discuss the nominating committee at the meeting.
- B. Finance: Mr. Ris provided financial reports for October 2020, copies of which were circulated to the Committee in advance of the meeting. Mr. Ris recently made a donation to the Nature Conservancy in memory of Janette Heung. Mr. Horton now has sign-off authority.
- C. Governance: Mr. Horton will provide an update to the Committee on club operation following the trustee meeting on December. Mr. Ris discussed plans to recruit Harvard undergraduate students to research club history and the possibility of facilitating potential job opportunities through alumni magnet. Mr. Ris and Mr. Horton will meet to tie up the governance project and are looking for two chairs to lead the governance committee.
- D. Schools Committee: Mr. Ris and Charlotte Horton reported that 91 interview reports have been submitted of 99 Early Action interview requests. Mr. Ris discussed the high number of interview requests so far this season. The co-chairs discussed recruiting and training new interviewers.
- E. Nominating Committee: Sunhee Hodges reported that Anna Jones and Ms. Horton agreed to chair the membership committee.
- F. Membership: Ms. Hodges proposed offering club membership to schools committee interviewers. Questions were asked and a discussion ensued. Mr. Horton proposed offering one year of free membership to new interviewers. Mr. Horton presented data from the HAA on club membership. Ms. Hodges and John Griffin suggested hosting future events in partnership with specific graduate schools.

V. Marketing & Events:

- A. Debrief immediate past events
 - 1. Welcome to your City event (Miller): Chris Miller reported that the virtual event had approximately 20 attendees. Mr. Miller described that follow up was more difficult with virtual events.
 - 2. Professor Klarman - Regional Event (Miller): Mr. Miller reported that there were about 28 members of the RMHUC at the event. Ten attendees signed up for club membership in order to attend the event. Mr. Miller discussed different features of video conference software that might make virtual interactions better.
- B. Upcoming events:
 - 1. There were no upcoming events to discuss at the meeting.
- C. Proposed events:
 - 1. Harvard Business School event
 - 2. Harvard Graduate School of Education child development event

3. Faculty speaker Carolyn Minturn Hoxby (Miller): Mr. Miller will continue to reach out to Ms. Hoxby.
4. Global Networking Night: Mr. Miller reported that HAE might host their own Global Networking Night. The Committee discussed ways to make interactions better in video conferences. Mr. Miller discussed the HAA suggestion to reach out to local SIGs.

VI. Newsletter: Mr. Horton decided to defer the discussion on the newsletter to the next meeting. Mr. Horton will send a newsletter in early December.

VII. Old Business:

- A. There was no old business to discuss.

VIII. New Business:

- A. Meeting schedule: Mr. Horton polled the Committee for the preferred day to meet. Mr. Horton proposed meeting on the second Wednesday of the month, and the Committee agreed. Future meetings will be discussed in advance in case there are conflicts.

IX. Decisions: Mr. Horton summarized decisions made during the meeting.

X. Action Items: Mr. Horton summarized action items from the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:40 p.m. MT. The next meeting will be held on Wednesday, December 9 via video conference.