

**The Rocky Mountain Harvard University Club
Minutes of a Meeting of the Steering Committee**

March 10, 2021

A meeting of the Steering Committee (the “**Committee**”) of The Rocky Mountain Harvard University Club (“**RMHUC**”) was held via videoconference on Wednesday, March 10, 2021 at 6:30 p.m. MT.

Members Participating:

Bill Horton
Fred Ris
Stacey Lyne
Sunhee Juhon Hodges
Chris Miller
John Griffin
Christie DiNapoli
Charlotte Horton
Paul Chessin

Guests Attending:

Anna Jones (Nominating Committee)

Members Absent

Philip Koch

CALL TO ORDER

The meeting was called to order at 6:31 p.m. MT by Bill Horton. Mr. Horton announced that a quorum was present and that the meeting, having been duly convened, was ready to proceed with business.

COMMITTEE BUSINESS

- I. Approval of Agenda:** A copy of the agenda was circulated to the Committee in advance of the meeting. Mr. Ris suggested adding the Fiske Planetarium event to the agenda, and the Committee agreed. Upon motion duly made and seconded, the Committee approved the agenda.

- II. Approval of Minutes:** A motion was made to approve the minutes of the meeting of the Committee held on February 10, 2021, a copy of which was circulated to the Committee in advance of the meeting. Upon motion duly seconded, the Committee approved the minutes.

III. Announcements:

A. Mr. Horton welcomed Anna Jones to the meeting.

IV. Fiske Planetarium Event: John Griffin reported that an event has been planned for May 19 at 6:45 PM. The time was selected to accommodate the schedule of one of the guest speakers. The guest is Mike Nelson from Channel 7 News. Mr. Griffin discussed the virtual (Zoom) event capacity, an honorarium, advertising the event as an All-Ivy event, event ticket prices, and providing a discount for a book related to the topic. Questions were asked and a discussion ensued. Mr. Griffin agreed to confirm details about the event.

V. Reports:

- A. Trustees: Mr. Horton provided an overview of the recent meeting of the trustees. At their recent meeting, the trustees discussed Philip (Flip) Koch's role as a trustee, given his absence from meetings since June 2020. The trustees agreed to draft and review a letter to Mr. Koch requesting his resignation and thanking him for his valued service to the Club. The Committee also discussed Mr. Koch's role on the Steering Committee. Mr. Horton agreed to send to the Committee a draft of a communication regarding Mr. Koch's leadership position.
- B. Finance: Fred Ris provided a financial report for February 2021 and a report of the RMHUC insurance policies, copies of which were circulated in advance of the meeting. Mr. Ris discussed membership trends. Mr. Horton indicated that the premium is reasonable based on discussions with other Harvard alumni clubs. The Committee discussed liability related to schools committee interviewers.
- C. Governance: Mr. Ris proposed hiring Harvard College students to establish a historical record of the RMHUC. The expected expenditure of this project is \$525. A budget had previously been approved by the steering committee in April 2020. The first phase of the project would be a pilot that would involve interviewing past members of the Committee. The next phase would be to gather documents from archives. Mr. Ris agreed to send a letter to determine student interest.
- D. Schools Committee: The schools committee reported that applicants who expressed interest in an alumni interview were able to be interviewed. The schools committee held a virtual ranking meeting in late February.
- E. Nominating Committee: Sunhee Hodges provided an overview of the recent meeting of the nominating committee. Christie DiNapoli presented potential qualification requirements for candidates interested in becoming Trustees, Officers and/or Steering Committee members. Questions were asked and a discussion ensued. Charlotte Horton proposed an event to recruit potential RMHUC leaders. Ms. Horton asked that members of the

Committee consider one or two people to invite to the event, to be presented to the nominating committee before the next meeting.

- F. Membership: Mr. Ris is going to review records to determine which interviewers qualify for complimentary membership. The Committee discussed inviting new members to upcoming events.

VI. Marketing & Events:

- A. Debrief immediate past events
 - 1. There were no immediate past events to discuss.
- B. Upcoming events:
 - 1. Michael Brenner Speakers Bureau event: Chris Miller reported that the event will take place on March 31. The event is hosted by the Southwest clubs. There will be breakout rooms by clubs. There were 168 signs up for the event at the time of the meeting.
 - 2. Red Rocks concert: Mr. Miller reported that a tailgate event will be planned prior to the Colorado Symphony Concert at Red Rocks in July.
- C. Proposed events:
 - 1. There were no proposed events to discuss at the meeting.

VII. Old Business:

- A. There was no old business to discuss.

VIII. New Business:

- A. Mr. Horton reminded the Committee to vote for HAA overseers and to remind other HAA members to vote.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 p.m. MT. The next meeting will be held on Wednesday, April 14 via video conference.