

**Rocky Mountain Harvard University Club
Minutes of Steering Committee Meeting, 13 May 2015**

Present: **Tracey Smith** **Srinidhi Reddy**
 John Griffin **Christina Gomez**
 Eric Eversley **Phil Weintraub**
 JK Costello

Excused: **Fred Ris**

(Numbering below references the meeting agenda)

Tracey called the meeting to order at 6:50 PM

- 1.) Preliminaries
 - a. Regrets: Fred
 - b. Guests: Ed Fields
 - c. Agenda Adopted
 - d. Personal Matters
 - Srinidhi will be headed to Wharton in the fall and will be leaving Denver next month
- 2.) Consent Agenda
 - a. April meeting minutes adopted
- 3.) Financial Report for October
 - a. See Christina's email
 - In the red on the Berry event given the number of reduced early tickets
 - Reimbursed hotel; Berry didn't submit additional car rental or food expenses
 - University Club added 22% service charge plus 4% tax which was unexpected
- 4.) Past Events
 - a. HAA Faculty Speakers Bureau Program
 - 91 attendees
 - The event was really well received; we should definitely try to have similar events in the future –potentially once if not twice a year with the speakers bureau
 - Berry was a great speaker; based on the event, the speaker might be more important than the topic – we would rather have a dynamic speaker
 - Berry had an additional incentive to come since he has family in the area
 - The University Club was a really good location; they gave us a discount due to our regular patronage; also Friday is a slow night for them
 - The only real issue was the cash bar didn't accept credit card; plus there were some additional expenses we didn't expect such as the bar set up fee, the AV fee, etc.
 - b. Berry Small Group
 - Very well received
 - 10 attendees including three Steering Committee members
 - Guests felt very welcomed and appreciated
- 5.) Upcoming Events
 - a. Serving Lunch to the Homeless (May 28th)

- First email sent out earlier this week
 - 10 people have RSVP'd so far
 - The kitchen needs more help in the summer since there are fewer school groups; will aim to have one event each month
 - If the kitchen can't accommodate us, JK will look into other options near that area since the location is good
- b. Speaker Series, Peter Hanson (June 9th)
 - Sent out the first email earlier this week as part of the newsletter
 - About 10 people have RSVP'd so far
 - c. GNN (June 22nd)
 - Denver event at Viewhouse in DTC; Tracey still negotiating logistics with venue; Chinook will be the backup location
 - Tracey still looking to confirm hosts for Boulder, Colorado Springs, Fort Collins
- 6.) Events in Gestation
- a. Member / Volunteer Appreciation Event (late July / early August)
 - Could potentially host at a person's home (Eric's home is a possibility depending on the size of the group)
 - Tentative Date: Saturday, August 8th
 - b. Annual BBQ (September 13th)
 - Potential Location: Pool house that we used last year; John will look into reserving the space for us again this year
 - Pool needs to be available for swimming
 - c. Harvard Glee Club (March 18th)
 - Venue: St. John's Episcopal Church; seats 300 people and they expect to fill it
 - They need help from us to find hosts for the 55 students that will be attending for a couple of nights
 - They would also like help with ticketing which we can do through AlumniMagnet (Tracey to connect with Fred)
 - Glee Club will reimburse us for our expenses including postcards, other publicity materials, etc.
 - We can send out a save the date postcard in addition to the regular postcard
- 7.) Status Update
- a. Schools Committee
 - b. Membership Committee
 - c. Communications / Webmaster
 - d. Local Speaker Series
 - JK will route smaller speaker events to Anna Jones for her potluck series
 - Potential future topics: sports (for example, should NCAA be salaried, Olympics, Rick Reilly; several Harvard clubs across the US have had sports people speak to their clubs recently), journalism, military, Outward Bound (current alum in Colorado Springs)
 - Next event likely to be in August (one event every two months)
 - e. Young Alums
 - JK to look into baseball event for the summer
 - f. Other
 - Tom Beresford – Tracey will put "5th Annual Verse Seminar: Shakespeare under the Stars" (Saturday, June 13th) event on RMHUC social media
- 8.) Pending Issues

- a. Bylaws Revision
 - b. Keeping Club Archives
 - c. Membership Survey
 - d. Book Prize
 - e. Insurance
 - f. Stationery
- 9.) Other Business
- a. Minds Matter
 - See Fred's email
 - Minds Matter picked up the check from Christina for the amount that we matched (almost \$1,900 out of the \$2,000 that we offered)
 - Will table matter for next month
- 10.) Action Item Review
- 11.) Adjournment

Next meeting: Wednesday, June 10th (Fred)

Meeting adjourned at 8:00 PM