

RMHUC Steering Committee Minutes – November 13, 2024

Committee Members present: Alicia Alvaro Koski, Stacey Fisk, Sunhee Juhon Hodges, Bill Horton, Charlotte Horton, Chris Miller, Rick Walsh,

Guest: Fred Ris (by standing invitation)

Regrets: Paul Chessin

Not attending: Anna Jones

Location: Zoom

The meeting was called to order at 6:36 pm.MT

Bill Horton was appointed Secretary *pro tem* in the absence of Paul Chessin.

President Charlotte Horton established that a quorum was present.

The agenda was approved as amended MSP

The minutes from the previous meeting were passed as amended MSP

Events update:

Governance:

The planning meeting to cover events from January to June 2025 is proposed for December 11th 2024. Unanimous approval by Steering Committee members will be required and requested by email.

Volunteer Confidentiality Agreement: it is resolved that each Steering Committee member will execute the Volunteer Confidentiality Agreement that is provided by the HAA. The executed document copies will be forwarded to Charlotte Horton and Paul Chessin by January 1, 2025. M/S/P. This agreement commits signatories to maintain confidentiality of information, including email addresses, that is obtained in the course of Steering Committee actions.

Trustees:

Paul Chessin has been appointed to the role of Secretary of the Trustees. Alicia Alvero Koski will serve as chair of the Bylaws Review & Revision Committee, starting in January 2025.

The Trustees have resolved for a requirement by Steering Committee members to execute the HAA Volunteer Confidentiality Agreement, by January 1, 2025.

Past Events

Welcome to your City event took place on September 11, 2024. Alicia Alvero Koski chaired the event, which took place at Punch Bowl Social in Denver. Approximately 30 people attended and \$95 was spent of the \$200 allocation. It was reported that Punch Bowl Social is a good venue for this event.

Happy Hour October 10 at Denver Press Club. Chris Miller reports that the event costs were in excess of the allocation. C. Miller has designated a “gift in kind” for the excess amount after ordering more food for attendees than was anticipated. Also added were printing costs of \$76.34 for event posters. This printing expenditure was approved. M/S/P.

The successful **Fiske Planetarium** event took place on October 20, 2024 chaired by Rick Walsh. A thorough email from Rick to the steering committee described the event, which had 200 attendees and stayed within the allocated financial expenditure. Other Ivy plus clubs were also invited (Yale, Stanford and others.) Rick was thanked for his Herculean effort to organize this event.

The **Harvard Moves** hike planned for November 9 was canceled due to inclement weather.

Upcoming events

On November 17, **CU Boulder will play Harvard in basketball**. 83 tickets have been sold to alumni and guests for this event and no additional spend is anticipated. Chris Miller has arranged a meet up location, Darkhorse, with a cash bar following the event.

Harvard Yale game 2024 will take place on November 23. The rally kits are set to arrive from the HAA on November 18. It was resolved to request at the restaurant make this a private event with cash bar and no-host food. M/S/P Minimum expenditure to be \$1,800 split between Harvard and Yale - if minimum not met, then H and Y Clubs to split the underspend amount. Yale contact is Heather Hill.

Ski train event, January 24, 2025. The plan is to have this event at least break even. It is resolved that the club purchased 30 tickets for a total of \$1,071 and a further 10 tickets for \$640 to meet the potential demand for the event. All efforts will be made to manage the sale price of tickets to avoid a loss to the club. M/S/P.

Holiday party 2024 to be chaired by Chris Miller and held at the Denver Press Club. It was noted that the venue is not ADA compliant as it is a historic building. Dates to be considered for this event are Sunday, December 8 and Sunday, December 15. Steering Committee Members wishing to be more involved with the planning of this event are requested to reconvene on November 20 by Zoom at 6:30 PM.

Finance: Treasurer Stacey Fiske, reports that the Club finances are in good order. The required annual IRS form for fiscal year 2024 has been filed. The fiscal year balance sheet information will be sent out to steering committee members by Stacey Fiske.

Finalizing the finances for the planetarium event in October is subject to receiving an invoice from the planetarium that will be sent to Rick Walsh.

Schools Committee:

Sunhee Juhon Hodges reported that training for admissions interviewers is underway and that applications for undergraduate admissions are due November 1st. The Cambridge Admissions Conference took place in late October period. Ms. Hodges attended in person while Charlotte Horton and Fred Ris attended virtually.

HAA news

Alumni Leadership Conference: The ALC on October 24, 2024 was attended in person by Chris Miller. Mr. Miller will provide a report on the conference, to the Steering Committee.

Old Business

Denver Press Club Relationship: Chris Miller to obtain contract from the Denver Press Club outlining obligations for the RMHUC in entering into a relationship.

- Items tabled: Facebook, LinkedIn, Instagram accounts status
- Volunteer Ideas: outdoor, trail maintenance; Rocky Mtn Food Bank

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New Business: none

The meeting was adjourned at 8:23pmMT.