



## ROCKY MOUNTAIN HARVARD UNIVERSITY CLUB

### Steering Committee

#### Meeting Minutes

Wednesday, July 6, 2011

6:30 pm - 8:30 p.m.

Daniels Fund Building

In attendance:

Phil Weintraub - President

Fred Ris - Treasurer

Jeff Lakey - Secretary

Molly Thelosen - Communications - Facebook

Diana Lawrence - Events Committee Chair

Douglas Dinsmoor - Webmaster

John Griffin - Schools & Scholarship Committee Chair

Anna Jones - Past President, Membership Committee

Mike Durall - Candidate for Secretary

Peter Hanson - Schools & Scholarship Committee

#### 1. Call to Order

The meeting was called to order at 6:33pm

#### 2. May 4, 2011 Meeting Minutes

Approved unanimously on Anna motion and Douglas second.

#### 3. Treasurer's Report - July 1, 2010 through June 30, 2011

See attached file for spreadsheet of financial values for the prior fiscal year 2010-2011.

Fred reported that an additional written report on the previous month's finances would be distributed after the meeting.

An annual budget of \$12,500 was proposed for Fiscal year 2011-2012. The committee will consider the proposed budget at the August meeting. There was a discussion of dues and a possible increase, the cost of notices and solicitations for events, and how to track budget vs. actual expenses. The committee agreed in principle to raise dues and that a further discussion of dues increases would be included in the August meeting.

The Treasurer's report was accepted unanimously.

#### 4. Schools Committee

Progress has been made on expanding the committee as five or six new members have emerged recently. The goal for the next academic year is to identify enough interviewers to be able to interview every applicant

#### 5. Events Committee

*Global Night of Networking:*

Took place June 21 at Chopper's Sports Grill in Denver (Cherry Creek North) and Jill's Bar at the St. Julien Hotel in Boulder. Additional structure to the event yielded a stronger ability of participants to find key people with whom to network. The addition of sign-in sheets which included a question concerning reasons members sought to attend the event was collected and then distributed to attendees. Approximately 70 individuals were in attendance.

*June Aspen Event:*

About 90 people attended the Aaron Harbor TV show recording session of interviews with Supreme Court justices in Aspen. There were a lot of Harvard people and possibly half of the group of attendees were associated with the Ivy League.

*2011 Summer Picnic:*

The picnic will be August 28 at the home of Mr. Ted Hallaby in Cherry Hills. Volunteers are needed for the event. Steering committee members are encouraged to participate and volunteer.

*Monthly Speaker Series:*

Babette will email Steering Committee members some information later this week about the proposed Andrew Romanoff talk on August 15.

*Recognition Dinner:*

Work is underway to secure a location for the proposed dinner in September. Diana has worked with the Spire staff to schedule an evening in a function room there. The space is provided without cost if the Spire may contact attendees to solicit a tour of the building. Concerns were held about privacy protection for attendees and the potential for negative impacts on people who we are trying to recognize. Fred suggested the Steering Committee offer to the Spire to mail (on the Spire's behalf) information to our attendees. Diana will ask the Spire about this. Anna has ideas for other locations for Diana.

6. Communications Committee

- A. Facebook – item was skipped in the interest of saving time.
- B. LinkedIn – Douglas reported we now have 86 members in our LinkedIn group.
- C. Alumni Magnet – has progressed to a test site. Douglas demonstrated the site on screen and reiterated a request for assistance on copy writing for the site as requested previously.

7. Succession of Club Officers

A slate of officers was shared by Phil for the coming annual meeting and election.

President – Fred Ris

Treasurer – Diana Lawrence

Secretary – Mike Durall

Trustees (in alphabetical order):

Douglas Dinsmoor	Jeff Lakey
Mike Durall	Diana Lawrence
Eric Eversley	Fred Ris
John Griffin	Molly Thelosen
Peter Hanson	Phil Weintraub
Anna Jones	

8. Dinner Volunteers for Upcoming Steering Committee Meetings

- A. August - Babette
- B. September - Diana
- C. October - TBD

9. Next regular Steering Committee Meeting: Wednesday, August 3, 2011, 6:30 - 8:30pm Daniels Fund Building.

Requests have been made for room reservations at the Daniels Fund Building through the October meeting. Updated information on the capture of reservations will be shared with the Steering Committee at the time of receipt from the Daniels Fund.

5:09 PM  
07/06/11  
Cash Basis

**RMHUC**  
**Profit & Loss**  
**June 2011**

	Jun 11	Jul '10 - Jun 11
<b>Income</b>		
Asset sale	0.00	10.00
Interest Income	3.31	43.97
Member Dues	150.00	9,920.00
<b>Total Income</b>	<b>153.31</b>	<b>9,973.97</b>
<b>Expense</b>		
<b>Alumni Leadership Conference</b>		
Fred Ris	0.00	301.39
Phil Weintraub	405.36	405.36
<b>Total Alumni Leadership Conference</b>	<b>405.36</b>	<b>706.75</b>
<b>Corporate Expenses</b>	<b>0.00</b>	<b>10.00</b>
<b>Events (non-revenue) 2010-11</b>		
Day of Service	11.70	11.70
Global Nights of Networking	12.96	12.96
Harvard-Yale Watch Party	0.00	8.80
<b>Speaker Series</b>		
Refreshments	0.00	71.62
Speaker mementos	0.00	73.45
<b>Total Speaker Series</b>	<b>0.00</b>	<b>145.07</b>
<b>Total Events (non-revenue) 2010-11</b>	<b>24.66</b>	<b>178.53</b>
<b>Events (revenue) 2010-11</b>		
<b>2010-08-22 BBQ / annual meeting</b>		
Event Expense	0.00	1,500.72
Event Income	0.00	-1,485.00
<b>Total 2010-08-22 BBQ / annual meeting</b>	<b>0.00</b>	<b>15.72</b>
<b>2010-12-11 Holiday party</b>		
Event Expense	0.00	1,407.07
Event Income	0.00	-1,867.00
<b>Total 2010-12-11 Holiday party</b>	<b>0.00</b>	<b>-459.93</b>
<b>2011-01-31 Harv beats Yale</b>		
Event Expense	0.00	479.54
Event Income	0.00	-460.00
<b>Total 2011-01-31 Harv beats Yale</b>	<b>0.00</b>	<b>19.54</b>
<b>Total Events (revenue) 2010-11</b>	<b>0.00</b>	<b>-424.67</b>
<b>Financial Services</b>	<b>25.00</b>	<b>472.34</b>
<b>Harvard Coll. Scholarship Fund</b>		
Contributions	0.00	-1,083.00
Disbursements to Harvard	3,000.00	3,000.00
<b>Total Harvard Coll. Scholarship Fund</b>	<b>3,000.00</b>	<b>1,917.00</b>
<b>Harvard Coll. Summer Fellowship</b>		
Contributions	0.00	-525.00
Disbursements to CLIMB	2,100.00	2,100.00
Other expenses	0.00	275.53
<b>Total Harvard Coll. Summer Fellowship</b>	<b>2,100.00</b>	<b>1,850.53</b>
<b>Internet Services</b>	<b>17.50</b>	<b>195.00</b>
<b>Office supplies</b>	<b>0.00</b>	<b>68.66</b>
<b>Operations</b>		
Communications Committee	28.93	55.40
Schools Committee		
Admitted Student Recruiting	0.00	172.93
Business Meetings	67.87	153.44
<b>Cambridge Admissions Conference</b>		
Donations	0.00	-385.00
Expenses	0.00	385.00
<b>Total Cambridge Admissions Conference</b>	<b>0.00</b>	<b>0.00</b>

5:09 PM  
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**RMHUC  
 Profit & Loss  
 June 2011**

	Jun 11	Jul '10 - Jun 11
Copying	0.00	59.81
Postage	0.00	19.80
<b>Total Schools Committee</b>	<b>67.87</b>	<b>405.98</b>
Steering Committee		
Copying	0.00	7.09
Regular business meetings	70.25	770.78
Special business meetings	0.00	248.46
<b>Total Steering Committee</b>	<b>70.25</b>	<b>1,026.33</b>
<b>Total Operations</b>	<b>167.05</b>	<b>1,487.71</b>
Publications, mailing		
Event postcards	74.78	696.12
Membership solicitation	0.00	1,484.39
Renewal invoices	0.00	188.35
<b>Total Publications, mailing</b>	<b>74.78</b>	<b>2,368.86</b>
<b>Total Expense</b>	<b>5,814.35</b>	<b>8,830.71</b>
<b>Net Income</b>	<b>-5,661.04</b>	<b>1,143.26</b>